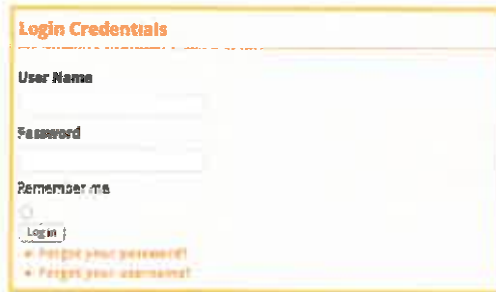
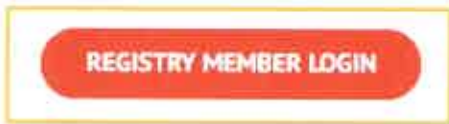


How to Print your Completion of IDHS CCAP Training Requirements Report

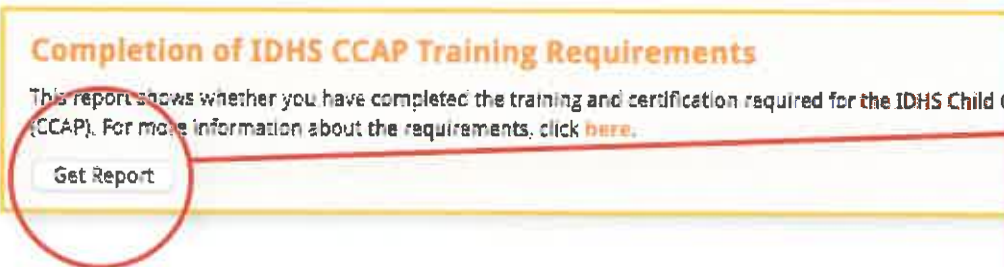
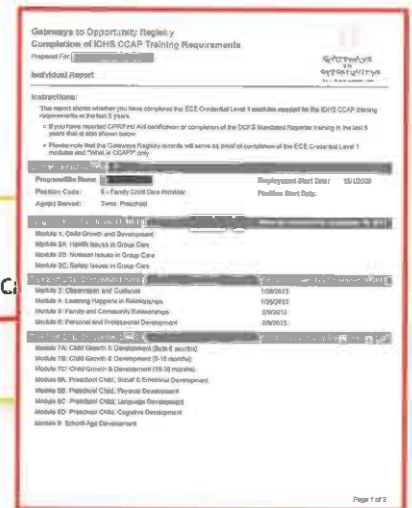
1 Go to **www.ilgateways.com**. Click the **Registry Member Login** button. Log into the Gateways Registry Dashboard with your **username** and **password**.

A login form titled "Login Credentials" with fields for "User Name", "Password", and "Remember me". There is a "Login" button and two links: "Forgot your password?" and "Forgot your username?".

2 Click the **My Registry** Portal. Then click the **Plan** section.



3 Click the **Reports** tab. Then click **Get Report** to download your Completion of IDHS CCAP Training Requirements Report.

A yellow box with the title "Completion of IDHS CCAP Training Requirements". Below the title is a paragraph of text: "This report shows whether you have completed the training and certification required for the IDHS Child Care (CCAP). For more information about the requirements, click [here](#)." At the bottom of the box is a red-bordered button with the text "Get Report".

Gateways to Opportunity® Tips Para el Registro Como imprimir el reporte de entrenamientos completados para los requerimientos de IDHS CCAP.

1 Vaya a **www.ilgateways.com**. Dele click en **“Registry Member Login”**. Ponga su información, Nombre de Usuario (**username**) y Clave Única (**password**) en **“Gateways to Opportunity Registry Dashboard”**.



Login Credentials

User Name

Password

Remember me

[Forgot your password?](#)

[Forgot your username?](#)

2 Dele Click en el portal de **“My Registry”**. Después Dele click en la sección **“Plan”**.



3 Dele Click en la opción de **“Reports”**. Después en la sección **“Completion of IDHS CCAP Training Requirements”** de Click en **“Get Report”** para bajar el reporte de los entrenamientos completados para los requerimientos de IDHS CCAP.

Completion of IDHS CCAP Training Requirements

This report shows whether you have completed the training and certification required for the IDHS Child Care (CCAP). For more information about the requirements, click [here](#).

Get Report

Gateways to Opportunity Registry
Completion of IDHS CCAP Training Requirements

Prepared for: [Redacted]

Individual Report

Instructions:
This report shows whether you have completed the IDHS Child Care Level 1 training and certification required for the IDHS CCAP training requirements in the last 5 years.
If you have completed the training and certification, you will see a green checkmark in the last 5 years column.
Please note that the IDHS Child Care Level 1 training and certification requirements are for the IDHS CCAP only.

Program to Which	Employment Start Date
Program to Which: IDHS Child Care Level 1	Employment Start Date: 12/31/2018
Applicable:	Position Start Date:
Applicable:	Position Start Date:

Applicable to:

Module	Completion Date
Module 1: Child Search and Development	1/1/2019
Module 2: Health Issues in Group Care	1/1/2019
Module 3: Health Issues in Group Care	1/1/2019
Module 4: Safety Issues in Group Care	1/1/2019
Module 5: Classification and Discipline	1/1/2019
Module 6: Learning Styles & Relationships	1/1/2019
Module 7: Family and Community Relationships	1/1/2019
Module 8: Professional and Personal Development	1/1/2019
Module 9: Child Search & Development (1-18 months)	1/1/2019
Module 10: Child Search & Development (18-36 months)	1/1/2019
Module 11: Child Search & Development (36-60 months)	1/1/2019
Module 12: Physical Child, Language Development	1/1/2019
Module 13: Physical Child, Cognitive Development	1/1/2019
Module 14: Physical Child, Language Development	1/1/2019
Module 15: Physical Child, Cognitive Development	1/1/2019
Module 16: School Age Development	1/1/2019

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